

**Regular Meeting Summary  
Centerville-Washington Park District  
July 8, 2013**

The meeting was called to order at 7:00 P.M. with the following in attendance: Commissioners Lee, Monahan, and Siefker; Mrs. Kennard, Director; Mr. Feldmann, Development Manager; Mr. Carter, Operations Manager; Mrs. Marks, Program Manager; and Mrs. Smith, Business Manager. The Board approved the minutes of the May 13, 2013 work session and regular meeting, the June 10, 2013 work session and regular meeting, and the June 28 special meeting.

***FISCAL***

The Board reviewed and approved the June 30, 2013 Financial Report and voucher list.

***NEW BUSINESS***

Seasonal Staff Bonuses. The Board approved a motion to authorize the program manager, business manager and operations manager to award seasonal staff bonuses in 2013 with a total amount not to exceed \$1,000.

Revised Rules and Regulations. The Board approved a motion to table the approval of the revised Rules and Regulations of the Centerville-Washington Park District.

Joint Development and Use Agreement. The Board approved a motion to approve the Joint Development and Use Agreement between the Centerville-Washington Park District and Washington Township Trails, Incorporated.

***COMMISSIONER COMMENTS***

Ms. Siefker said she had a great time at the Americana Festival and that the parade float was amazing. She congratulated the staff on winning the Trustees' Award for the float. She praised Mr. Carter for consulting with the skate boarders before making the improvements at the skate park. Ms. Siefker expressed her support of the Accessibility Committee. She also said she loves the park parties and believes the yard signs are an effective tool to make neighbors aware of the parties.

Mr. Monahan said it was his first time at the Park District Americana Festival booth and he was surprised at how many people stopped and asked questions. He said Katy Malcolm was very knowledgeable and helpful to visitors. He reported a visitor inquired about safe pedestrian and bicycle access to Schoolhouse and Oak Grove Parks. Mrs. Kennard reviewed the Multi-Use Trail Plan with the Board and said implementation of the plan along Nutt Road and Social Row Road is the responsibility of Washington Township.

Mr. Lee encouraged staff to use the current youth volunteers and Summer Teen Series participants for program ideas and in creating the new teen advisory board.

***DIRECTOR'S REPORT***

Financial Highlights:

1. The Park District received a \$20,289 refund from the Bureau of Workers' Compensation and will be eligible for group rating with the Ohio Township Association in 2014. The annual premium is estimated to be reduced from \$31,000 in 2013 to \$24,000 in 2014.
2. The Park District received the first half homestead/rollback reimbursement from the State of Ohio in the amount of \$299,190.69. The second payment is scheduled for November.

3. Funds have been transferred from the general fund to the park improvement fund for the purchase and installation of fitness equipment at Oak Grove Park. The State of Ohio will reimburse the Park District \$51,196 from a NatureWorks grant for this project.
4. The 2013 computer upgrades are complete. The maintenance management software was upgraded and now Schoolhouse Park and Oak Grove Park staff can access the maintenance database.
5. The Park District purchased a Toshiba color copier/printer to replace the 9 year old Lanier.

Program Highlights:

1. The neighborhood park parties are in full swing again this summer. Residents are encouraged to check the schedule on the Park District website and join staff for an evening of neighborhood fun in the park. Homes along main entrances to the neighborhood can help promote the event with a yard sign.
2. The Park District float for the Americana Festival displayed a replica of the Smith House at Bill Yeck Park and portrayed the Park District's role in preserving history in the parks. The float was completely designed and constructed by staff, whose hard work paid off by receiving the Trustees' Award.
3. Volunteers will be conducting a tennis usage survey July 13 – 19 to determine future need for additional courts in the parks.
4. July is National Park & Recreation Month and the Park District encourages people to get outside and enjoy the parks and share with us on Facebook what they love about their parks and recreation!

Operations Highlights:

1. Once final approval has been received from the Ohio Department of Natural Resources, the new fitness trail equipment, funded in part by a NatureWorks grant, will be ordered and installed at Oak Grove Park. A grand opening is planned for October 1.
2. A thorough evaluation of the Bill Yeck Park – Smith Entrance Drive, Parking, Drainage, Landscaping and Lighting project scope and estimates is being conducted prior to putting the project back out for bid.

Other Highlights:

1. A Park District Accessibility Committee has formed to evaluate current facilities and programs and develop goals for increasing accessibility in the parks.
2. The Park District is forming a Teen Advisory Board in the fall to assist with developing new opportunities for this age group.
3. The fall *News and Events* will be distributed the week of July 22, 2013 and includes information about a park photo contest on the Park District Facebook page. All park users are encouraged to post photos of fun in our parks for a chance to win a prize!

Meeting adjourned at 8:12 P.M.