



Regular Meeting Agenda Items

Tuesday, January 14, 2025

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Dayton, Ohio 45458. The meeting was called to order at 4:00 P.M. with the following attending: Commissioners Senney, Riley and Pearl; Kristen Marks, Executive Director; Ken Carter, Operations Manager; ; Jake Hensel, Program Manager; Nick Meyer, Projects and Planning Manager; and Chris Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on January 10, 2025 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes were made.

III. APPROVAL OF MINUTES

December 2024 meeting minutes were approved by board consensus.

IV. VISITORS

No visitors were in attendance.

V. FISCAL

General Fund Financial Summary December 31, 2024			
	Budget + Carryover	YTD	% of Budget
Beginning Cash 2024	\$ 7,822,662	\$ 7,822,662	
Revenue			
Property Taxes	4,993,154	5,334,483	106.8%
Interest	180,000	403,452	224.1%
Donations	46,000	55,526	120.7%
Donations - Program Sponsor	5,000	3,513	70.3%
Advances	271,221	220,595	81.3%
Program	290,000	299,187	103.2%
Field/Facility	56,800	70,414	124.0%
Grants (other)	53,500	95,853	179.2%
Other	2,000	110,258	5512.9%
Total	5,897,675	6,593,281	111.8%
Beginning Cash + Revenue		14,415,942	
Expenditures (incl. Encumbered)			
2 - Park Improvements	969,374	770,207	79.5%
3 - Agency	687,921	634,302	92.2%
4 - Administration	878,511	765,950	87.2%
5 - Operations	3,007,662	2,632,896	87.5%
6 - Program	984,433	925,954	94.1%
7 - Matching Funds	40,927	31,701	77.5%
8 - Transfers (out)	487,500	468,400	96.1%
9 - Advances (out)	271,221	219,957	81.1%
Total expenditures	7,327,549	6,449,367	88.0%



Approval of Financial and Investment Activity

Commissioner Pearl moved, Commissioner Senney seconded, to authorize the December 2024 financial and investment activity. Commissioners Pearl, Riley and Senney: ayes, motion carried.

VI. BUSINESS

A. 2025 Final Appropriation Resolution – Resolution 2025-01

Commissioner Pearl moved, Commissioner Senney seconded, to approve Resolution 2025-01, the 2025 revised Appropriation Budget. A copy is attached to and made a part of these minutes. The Board further approves the Park District Business Manager to execute all budgeted transfers and advances without further authorization. Commissioners Pearl, Riley and Senney: ayes, motion carried.

B. Yankee Tennis Court Renovation Project Contract

Five bids were received for Yankee Court renovation. Staff has evaluated each proposal and contacted references, and the lowest, best bid is Neyra Paving. Staff recommends approval of a purchase order for up to \$200,000, be awarded to Neyra Paving

Commissioner Senney moved, Commissioner Pearl seconded, to approve a purchase order to Neyra Paving in the amount of \$200,000 for Yankee Tennis Court renovation. Commissioners Pearl, Riley and Senney: ayes, motion carried.

C. 2025 Purchase Orders

Staff requests approval of the following purchase orders. These amounts represent the estimated annual expenditures relating to normal operating activities, and exceed the Executive Director's approval limit.

- AES - \$65,000
- Duncan Oil - \$30,000
- Jefferson Health Plan - \$250,000
- Montgomery County Water – \$45,000
- OPERS - \$340,000
- Promotional Spring – \$95,000
- Skynet - \$55,000

Commissioner Pearl moved, Commissioner Senney seconded, to approve 2025 purchase orders listed within the minutes. Commissioners Pearl, Riley and Senney: ayes, motion carried.

VII. DIRECTOR'S REPORT

VIII. COMMISSIONERS COMMENTS

- Commissioner Senney
 - As a park neighbor, he tried to clear snow on a paved walking path, but it was too much for him to handle; can the Park District start doing this?
 - Staff is looking in to the feasibility of contracting out to have sidewalk frontage cleared after a major snow event
- Commissioner Pearl
 - Connected with Agricultural Program at Sinclair Community College and holds them with high esteem



- Central State University got an Urban Forestry grant to be used for planting and maintaining trees; may be something to look in to for the Park District
- There is a lot of open space as part of the District. Have we ever considered allowing groups who grow food for food banks use some of the land for their gardens?
- Have we ever participated in Senior or Special Olympics? Lots of events we may be able to lend space for: archery, pickleball, flag football, tennis
- Have we hosted puppet shows at our large community events
- What is the status of the EV stations
- Inquired as to whether staff has information on what the City of Centerville's 2025 Arbor Day program will look like
- Commissioner Riley
 - Diversity Counsel is hosting an age-friendly focus panel/research fair. Park District is invited to attend and host a booth to promote programs and the volunteer program

IX. ADJOURNMENT

Commissioner Riley adjourned the meeting at 5:20 p.m.

A Board work session will be held February 11 at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved

Attested

Alex Pearl, Vice President

Jeff Senney, Secretary