



Agenda Notes

Centerville-Washington Park District

Board of Commissioners

Tuesday, August 13, 2024

4:00 P.M.

Work Session - 3:00pm

1. New Operations Tech Introduction – Camron Nelson

2. Hardscape Projects Update

Staff shared planned District-wide hardscape projects that are included in the current bid package.

3. Department Reports

- a. Projects
- b. Business
- c. Operations
- d. Programs

September 10, Next Board Meeting

Should time run out, Board may elect to complete discussion during Regular Business Meeting

Approved

Attested

Jason Riley, President

Jeff Senney, Secretary



Regular Meeting Agenda Items

Tuesday, August 13, 2024

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Centerville, Ohio 45459. The meeting was called to order at 4:03 P.M. with the following attending: Commissioners Senney, Riley and Pearl; Kristen Marks, Executive Director; Ken Carter, Operations Manager; ; Alyssa Schulte, Fitness and Wellness Supervisor; Nick Meyer, Projects and Planning Manager; and Chris Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on August 9, 2024 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes were made.

III. APPROVAL OF MINUTES

June 2024 meeting minutes were approved by board consensus.

IV. VISITORS

Summer Volunteer Recognition: The Board recognized the contributions of three outstanding summer camp volunteers.

- ChengChen Lin
- Chenuli Attanayake
- Parth Lakdawala

V. FISCAL

General Fund Financial Summary July 31, 2024			
	Budget + Carryover	YTD Expenses + Encumbrances	% of Budget
Beginning Cash 2024	\$ 7,822,662	\$ 7,822,662	
Revenue			
Property Taxes	5,084,256	3,955,459	77.8%
Interest	180,000	213,552	118.6%
Donations	46,000	5,105	11.1%
Donations - Program Sponsorship	5,000	250	5.0%
Advances	470,599	169,650	36.0%
Program	290,000	251,618	86.8%
Field/Facility	56,800	54,137	95.3%
Grants (other)	53,500	1,500	2.8%
Other	2,000	11,466	573.3%
Total	6,188,155	4,662,738	75.3%
Beginning Cash + Revenue	14,010,817	12,485,400	
Expenditures (incl. encumbered funds that are officially set aside for future expenditures)			
2 - Park Improvements	1,609,374	1,316,978	81.8%
3 - Agency	667,921	508,777	76.2%
4 - Administration	878,511	551,527	62.8%
5 - Operations	3,008,538	1,831,211	60.9%
6 - Program	984,433	658,823	66.9%
7 - Matching Funds	41,000	22,553	55.0%
8 - Transfers (out)	97,500	8,492	8.7%
9 - Advances (out)	116,221	52,337	45.0%
Total expenditures	7,403,498	4,950,697	66.9%



Approval of Financial and Investment Activity

Commissioner Pearl moved, Commissioner Senney seconded, to authorize the June and July 2024 financial and investment activity. Commissioners Pearl, Riley and Senney: ayes, motion carried.

VI. BUSINESS

A. Bill Yeck Park Stream Restoration

The Bill Yeck Master Plan identified twelve locations experiencing streambank erosion along branches of Sugarcreek that run through the park. We solicited proposals from four qualified contractors to provide stream restoration services for two severely impacted streambank sites. Channel Maintenance Systems provided the lowest best proposal for \$38,750. The project budget is \$50,000. Funding from the William and Dorothy Yeck Nature Fund will cover the project cost.

Commissioner Pearl moved, Commissioner Senney seconded, to approve a purchase order not to exceed \$50,000 to Channel Maintenance Systems for stream restoration services at Bill Yeck Park. Commissioners Pearl, Riley and Senney: ayes, motion carried.

VII. DIRECTOR'S REPORT

VIII. COMMISSIONERS COMMENTS

- Commissioner Senney
 - Good to be back together after not meeting in July!
- Commissioner Pearl
 - Lots of computer safety in the news; inquired as to whether the Park District has had disrupted service due to hackers
 - Suggested putting signs by CWPD plants during Americana so that people can see what sort of plants they are getting as part of the seed packet giveaway
 - Presented the idea of juggling, or other circus-like activities, as a program
 - Being interviewed by Centerville-Washington History for their podcast. Asked whether there is anything staff would like to have covered
 - Suggested staff considering the idea of planting trees in front of the Maintenance Facility (354 Congress Park Drive) to enhance the appearance of the building from street-view
- Commissioner Riley
 - When staff is meeting with City and Township, please bring in to the conversation: where CWPD parks are and how each is accessed (walk, bike, car, etc.), with the goal of improving accessibility for park users as part of planning
 - Inquired as to whether staff has considered the option of adding spectator seating to tennis courts
 - Brought up the appreciation of the Park District installing concrete pads under benches so that people with mobility devices can easily sit next to people they may be with (who are sitting on the benches)
 - Adapted Action Day: does staff spend time on focused recruiting for event attendees through the schools or other entities within the district that house/serve people with disabilities
 - Inquired about language accessibility on CWPD website (can it be translated)



- Mentioned that expanding age-friendly programming would be advantageous in regards to making sure the Park District's reach is broad

IX. EXECUTIVE SESSION

Commissioner Pearl moved, Commissioner Senney seconded, moves to enter Executive Session for the purpose of discussing land acquisition; ORC 121.22(G)(4) at 4:54 p.m.

Role Call:

Commissioner Senney - aye

Commissioner Pearl - aye

Commissioner Riley – aye

Commissioner Riley adjourned Executive Session, and moved back to Regular Session at 5:09 p.m.

X. ADJOURNMENT

Commissioner Riley adjourned the meeting at 5:09 p.m.

A Board work session will be held September 10, 2024 at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved

Attested

Jason Riley, President

Jeff Senney, Secretary