



Regular Meeting Agenda Items

Tuesday, September 10, 2024

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Dayton, Ohio 45458. The meeting was called to order at 4:00 P.M. with the following attending: Commissioners Senney, Riley and Pearl; Kristen Marks, Executive Director; Ken Carter, Operations Manager; ; Jake Hensel, Program Manager; Nick Meyer, Projects and Planning Manager; and Chris Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on September 6, 2024 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes were made.

III. APPROVAL OF MINUTES

August 2024 meeting minutes were approved by board consensus.

IV. VISITORS

Recognition: Eagle Scout Project by Cabot Worthen

V. FISCAL

General Fund Financial Summary			
August 31, 2024			
	Budget + Carryover	YTD Expenses + Encumbrances	% of Budget
Beginning Cash 2024	\$ 7,822,662	\$ 7,822,662	
Revenue			
Property Taxes	5,084,256	4,233,434	83.3%
Interest	180,000	245,632	136.5%
Donations	46,000	5,105	11.1%
Donations - Program Sponsorship	5,000	1,500	30.0%
Advances	470,599	169,650	36.0%
Program	290,000	270,870	93.4%
Field/Facility	56,800	61,201	107.7%
Grants (other)	53,500	4,853	9.1%
Other	2,000	34,309	1715.5%
Total	6,188,155	5,026,554	81.2%
Beginning Cash + Revenue	14,010,817	12,849,216	
Expenditures (incl. encumbered funds that are officially set aside for future expenditures)			
2 - Park Improvements	1,609,374	1,318,731	81.9%
3 - Agency	667,921	522,265	78.2%
4 - Administration	878,511	607,956	69.2%
5 - Operations	3,008,213	2,031,119	67.5%
6 - Program	984,433	779,627	79.2%
7 - Matching Funds	41,000	22,553	55.0%
8 - Transfers (out)	97,500	9,567	9.8%
9 - Advances (out)	116,221	20,000	17.2%
Total expenditures	7,403,173	5,311,817	71.8%



Approval of Financial and Investment Activity

Commissioner Pearl moved, Commissioner Senney seconded, to authorize the August 2024 financial and investment activity. Commissioners Pearl, Riley and Senney: ayes, motion carried.

VI. BUSINESS

A. Budget Adjustment Resolution 2024-03

Budget adjustments are needed for both the Grant Park bridge project and the Rosewood Pond project. Grant Park: The one-time community impact grant, issued by the State of Ohio is being used toward Grant Park bridges. Fund budgets are being adjusted to have these expenses flow through the Park Improvement budget. This is not an increase to the overall Park District budget, rather a reallocation that the Board is required to approve, statutorily.

Rosewood Pond: Adjustments are needed to allow for the Rosewood Pond project (partially grant-funded). These adjustments are: to the General Fund Transfers and Advances Out; to the Park Improvement Fund General expenses (to account for the project cost) and to the Park Improvement Advances Out (to reimburse CWPDP as grant funding is received).

Commissioner Senney moved, Commissioner Pearl seconded, to approve Appropriation Resolution 2024-03. Commissioners Pearl, Riley and Senney: ayes, motion carried.

B. Refund Policy Update

Commissioner Pearl moved, Commissioner Senney seconded, to approve updates to Section 4.0 of the Park District's Pricing Policy as discussed in the work session. Commissioners Pearl, Riley and Senney: ayes, motion carried.

C. Request for Centerville City Schools Levy Committee Presence at Events

The Centerville City Schools Levy Committee has requested to have an information booth at various CPWD events occurring in September and October, 2024. Park Rules and Regulations prohibit circulation or distribution any leaflets, handbills, notices, pamphlets, surveys, books, documents or papers of any kind without a permit issued by the Park District. If approved the Director will work with the school levy committee to coordinate a mutually agreed upon event presence and issue the permit.

Commissioner Senney moved, Commissioner Pearl seconded, to issue a permit to the Centerville City Schools Levy Committee allowing them to distribute information from a designated booth at agreed upon Park District events. The aforementioned is in accordance with the Park Rules and Regulations, Chapter 2, Section 4i. Commissioners Pearl, Riley and Senney: ayes, motion carried.

VII. DIRECTOR'S REPORT

VIII. COMMISSIONERS COMMENTS

- Commissioner Senney
 - Likes the unsolicited "thank you's" and praise that comes in showing how much the parks mean to people. How do we solicit praise/feedback? Potential idea: "we want to hear from you" on social media or in newsletter. This keeps the Park District top of mind.
 - Jeff and Sharon Senney donated to the Foundation for Centerville-Washington Parks.
- Commissioner Pearl



- Compliments to Executive Director Marks for the leadership certificate she is working toward earning through NRPA.
- In June there was a comment about a backboard or practice wall for tennis players to use; inquired as to where that stands.
- More people are riding bikes and e-bikes; should Park District partner with Police Department to promote bike safety?
- Went to Cincinnati Zoo for an open house for those in horticulture. Lots of people from Cincinnati Parks in attendance. Zoo plants 50,000 annuals. They are doing more with cultivated natural plants. The Rockdale Urban Learning Garden sponsors education and trial garden exhibits to help people with what would work in their area.
- Commissioner Riley
 - Thanks to Ms. Marks for keeping the Board in the loop during an emergency situation at Bill Yeck.
 - Will be at CWPD's Adapted Action Day representing the CW Diversity Council

IX. ADJOURNMENT

Commissioner Riley adjourned the meeting at 5:09 pm.

A Board work session will be held October 14, 2024 at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved

Jason Riley, President

Attested

Jeff Senney, Secretary