



Regular Meeting Agenda Items

Monday, October 14, 2024

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Dayton, Ohio 45458. The meeting was called to order at 4:00 P.M. with the following attending: Commissioners Senney, Riley and Pearl; Kristen Marks, Executive Director; Ken Carter, Operations Manager; ; Jake Hensel, Program Manager; and Nick Meyer, Projects and Planning Manager. Notice of this meeting was sent to the Dayton Daily News on October 11, 2024 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes were made.

III. APPROVAL OF MINUTES

September 2024 meeting minutes were approved by board consensus.

IV. VISITORS

Recognition of Program Participants from CWPDP's Hiking/Walking programs

Recognition of Brian Code, CWPDP Volunteer for Invasive Species Removal

V. FISCAL

General Fund Financial Summary			
September 30, 2024			
	Budget + Carryover	YTD Expenses + Encumbrances	% of Budget
Beginning Cash 2024	\$ 7,822,662	\$ 7,822,662	
Revenue			
Property Taxes	5,084,256	5,042,662	99.2%
Interest	180,000	291,407	161.9%
Donations	46,000	31,986	69.5%
Donations - Program Sponsorship	5,000	1,500	30.0%
Advances	470,599	200,487	42.6%
Program	290,000	273,278	94.2%
Field/Facility	56,800	64,525	113.6%
Grants (other)	53,500	4,853	9.1%
Other	2,000	34,783	1739.2%
Total	6,188,155	5,945,481	96.1%
Beginning Cash + Revenue	14,010,817	13,768,142	
Expenditures (incl. encumbered funds that are officially set aside for future expenditures)			
2 - Park Improvements	1,609,374	1,324,375	82.3%
3 - Agency	667,921	524,939	78.6%
4 - Administration	878,511	648,274	73.8%
5 - Operations	3,008,213	2,172,792	72.2%
6 - Program	984,433	817,964	83.1%
7 - Matching Funds	41,000	22,553	55.0%
8 - Transfers (out)	97,500	10,583	10.9%
9 - Advances (out)	116,221	20,000	17.2%
Total expenditures	7,403,173	5,541,480	74.9%



Approval of Financial and Investment Activity

Commissioner Senney moved, Commissioner Pearl seconded, to authorize the September 2024 financial and investment activity. Commissioners Pearl, Riley and Senney: ayes, motion carried.

VI. BUSINESS

A. Village South Park Paving

Quotes were solicited from 3 different companies to pave the path to and around the new footprint of the Village South playground, as well as connect other amenities at the park. Oakley Blacktop, Inc. submitted the lowest and best quote for this project, coming in at \$65,993 Staff recommends approving a Purchase Order to Oakley Blacktop, Inc. not to exceed \$70,000.

Commissioner Pearl moved, Commissioner Senney seconded, to approve a purchase order in the amount of \$70,000 to Oakley Blacktop, Inc. for the paving project at Village South Park. Commissioners Pearl, Riley and Senney: ayes, motion carried.

B. Rules and Regulations Update

Tabled for further review.

C. Amounts and Rates Resolution 2024-04

Ninety-five percent (95%) of the estimated revenue for tax year 2024 (budget year 2025), as provided by the Montgomery County Auditor, is \$6,251,131. A resolution must be passed acknowledging this amount, per ORC 5705.34-5705.35.

Commissioner Pearl moved, Commissioner Senney seconded, to accept Resolution 2024-04, authorizing the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor. A copy is attached to and made a part of these minutes. Commissioners Pearl, Riley and Senney: ayes, motion carried.

VII. DIRECTOR'S REPORT

VIII. COMMISSIONERS COMMENTS

- Commissioner Senney
 - The Foundation for Centerville-Washington Parks is active and doing good things
- Commissioner Pearl
 - Asked about Social Row Road improvements
 - Dayton Accords in 2025 – Does CWPD want any involvement
 - Has CWPD Considered sick time just for COVID
 - Please provide a volunteer report in January – total hours, \$\$ value
 - Is there a way to get a census of each park
- Commissioner Riley
 - Suggested to reframe the ambassador role – someone who can help answer questions on behalf of the Park District, not just check parks

IX. EXECUTIVE SESSION



Commissioner Riley moved to enter Executive Session at 4:55 p.m. for the purpose of discussing land acquisition; ORC 121.22(G)(4).

Commissioner Pearl – Aye

Commissioner Riley – Aye

Commissioner Senney - Aye

Commissioner Riley rose from Executive Session at 5:04 p.m.



X. ADJOURNMENT

Commissioner Riley adjourned the meeting at at 5:05 p.m.

A Board work session will be held November 12, 2024 at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved

Attested

Jason Riley, President

Jeff Senney, Secretary