



Regular Meeting Agenda Items

Tuesday, March 11, 2025

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Dayton, Ohio 45458. The meeting was called to order at 4:00 P.M. with the following attending: Commissioners Riley, Pearl and Senney; Kristen Marks, Executive Director; Ken Carter, Operations Manager; ; Jake Hensel, Program Manager; and Chris Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on March 7, 2025 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes were made.

III. APPROVAL OF MINUTES

February 2025 meeting minutes were approved by Board consensus.

IV. VISITORS

Connor Kiss, Eagle Scout Recognition

V. FISCAL

General Fund Financial Summary February 28, 2025			
	Budget + Carryover	YTD Expenses + Encumbrances	% of Budget
Beginning Cash 2025	\$ 8,730,444	\$ 8,730,444	
Revenue			
Property Taxes	6,860,577	2,399,575	35.0%
Interest	242,710	57,112	23.5%
Donations	30,000	9,779	32.6%
Donations - Program Sponsorship	5,000	1,850	37.0%
Advances	232,500		0.0%
Program	300,000	20,015	6.7%
Field/Facility	70,000	6,970	10.0%
Other	5,000	26,717	534.3%
Total	7,745,787	2,522,018	32.6%
Beginning Cash + Revenue	16,476,231	11,252,461	
Expenditures (incl. encumbered funds that are officially set aside for future expenditures)			
2 - Park Improvements	1,797,844	369,461	20.6%
3 - Agency	712,840	390,689	54.8%
4 - Administration	863,293	346,068	40.1%
5 - Operations	3,269,246	1,101,304	33.7%
6 - Program	1,038,941	333,017	32.1%
7 - Matching Funds	50,871	12,513	24.6%
8 - Transfers (out)	67,194	2,049	3.0%
9 - Advances (out)	36,583	-	0.0%
Total expenditures	7,836,811	2,555,101	32.6%

Approval of Financial and Investment Activity

Commissioner Senney moved, Commissioner Pearl seconded, to authorize the February 2025 financial and investment activity. Commissioners Pearl, Riley and Senney: ayes, motion carried.

VI. BUSINESS

A. Centerville Rotary Peace Pole

The Centerville Rotary Club has requested the permission to install a Rotary Peace Pole at Grant Park, located at the McEwen Road entrance. The Peace Pole, a recognized international symbol of peace, will be donated and maintained by the Rotary Club. Installation will be coordinated with Park District staff to ensure appropriate placement and compliance with park guidelines.

Commissioner Pearl moved, Commissioner Senney seconded, to approve the installation of a Rotary Peace Pole at Grant Park, McEwen Entrance. Commissioners Pearl, Riley and Senney: ayes, motion carried.

B. Ohio Deferred Compensation Roth IRA

Ohio Deferred Compensation (Ohio DC) offers a Roth 457(b) option which will allow participants to make post-payroll contributions. The Park District currently offers a pre-tax option through Ohio DC. The requested action of the Board is to vote that Chris Huff be permitted to fill out the request form to add the Roth 457(b) to what the Park District can offer to employees.

Commissioner Riley moved, Commissioner Pearl seconded, to authorize Chris Huff, Business Manager, to sign any documentation required by Ohio Deferred Compensation as it relates to offering a Roth 457(b) option to employees. Commissioners Pearl, Riley and Senney: ayes, motion carried.

C. Virtual Meeting Policy Adoption

Commissioner Pearl moved, Commissioner Senney seconded, to approve the Virtual Meeting Policy in compliance with Ohio Revised Code 121.221 Commissioners Pearl, Riley and Senney: ayes, motion carried.

D. Resolution to Apply for ODOT Metroparks Grant Funding

Due to a prior agreement with Five Rivers Metro Parks, we apply for this grant every 10 years. The grant funds are for improvements to areas that support motorized vehicle traffic. The resolution affirms that the Board has a money to match the grant, and that the Board is committed to the project.

Commissioner Riley moved, Commissioner Pearl seconded, to approve Resolution 2025-03 to apply for an Ohio Department of Transportation grant for funding to support a motorized vehicle traffic project consistent with the grant eligibility requirements. Commissioners Pearl, Riley and Senney: ayes, motion carried.

C. Purchase Order- Toro Wide Area Mower

The 2025 budget included \$70,000 for purchasing a wide-area mower to replace one from our fleet that has reached the end of its service life. Last year, we completed a thorough evaluation and bought this same mower to replace our wide area mowing needs at half the cost of the previously used mowers. The Toro mower has a 144" rear discharge deck and a 44 HP Yanmar Turbo Diesel Engine. Additionally, the mower has the best warranty, at 5 years or 2,000 hours. A purchase order for \$65,000 is required to purchase this scheduled replacement.



Commissioner Pearl moved, Commissioner Senney seconded, to approve the purchase of a Toro Z Master 7500- D mower from Steve Meyers Service Inc. for \$65,000. Commissioners Pearl, Riley and Senney: ayes, motion carried.

D. Purchase Order- Ford F-250 Fleet Truck

The 2025 budget included \$60,000 for the purchase of a truck to replace one that has reached the end of service its service life. A fleet truck matching one that fits our needs is not available on a state contract this year, so we solicited three quotes for a Ford F-250 4WD pickup truck. Cronin Ford, located in Middletown, provided the lowest best price of \$48,152. A purchase order for \$48,152 is required to purchase this scheduled replacement.

Commissioner Senney moved, Commissioner Pearl seconded, to authorize the purchase order for \$48,152.00 to Cronin Ford Dealership for the purchase of a fleet truck. Commissioners Pearl, Riley and Senney: ayes, motion carried.

E. Purchase Order- Kubota Tractor w/ 16ft. Boom Mower

The 2025 budget included \$51,056 for purchasing a Kubota utility tractor with a 16-foot boom mower. The purchase price includes the trade value of \$45,000 for a Case 580N backhoe that was approved as Obsolete/Surplus at the November 2024 board meeting. The tractor and boom mower will allow staff to safely mow vegetation, brush, and small limbs in hard-to-reach areas like fences, tree lines, ditches, creeks, and waterways. Zimmer Tractor provided a quote for a new tractor and reach mower that is available through Sourcewell, a cooperative purchasing program that meets the State of Ohio procurement requirements. A purchase order for \$51,056 is required to purchase this equipment.

Commissioner Riley moved, Commissioner Pearl seconded, to authorize the purchase order for \$51,056 to Zimmer Tractor for the purchase of a Kubota Utility Tractor with a 16-foot Diamond boom mower. Commissioners Pearl, Riley and Senney: ayes, motion carried.

VII. COMMISSIONER COMMENTS

- Commissioner Senney
 - Inquired as to when Commissioner Riley steps down from the Board and about any recognition planned for that meeting
 - Inquired as to whether staff has been informed about any applicants for the Board vacancy
- Commissioner Pearl
 - Recommended staff look in to Seed the Future which is geared toward plant-based and agriculture careers
 - Foundation for Centerville-Washington Parks (FCWP) – are there any tax filing requirements
 - Is it appropriate to feature FCWP in Park District Annual Report
 - Are there many trail cameras; are they used for trail surveillance
- Commissioner Riley
 - Is equipment purchasing plan being reviewed with potential tariff-related price increases

VIII. EXECUTIVE SESSION

Commissioner Riley moves to enter Executive Session at 5:22 p.m. for the purpose of discussing land acquisition; ORC 121.22(G)(4).



ROLL CALL VOTE

- Commissioner Senney - aye
- Commissioner Pearl - aye
- Commissioner Riley – aye

Commissioner Riley rose from Executive Session, and returned to Regular Session, at 5:38 p.m.

IX. ADJOURNMENT

Commissioner Riley adjourned the meeting at 5:38 p.m.

A Board work session will be held April 8, 2025 at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved

Attested

Jason Riley, President

Jeff Senney, Secretary