



## Regular Meeting Agenda Items

Tuesday, April 8, 2025

### I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Dayton, Ohio 45458. The meeting was called to order at 4:00 P.M. with the following attending: Commissioners Riley, Pearl and Senney; Kristen Marks, Executive Director; Ken Carter, Operations Manager; Nick Meyer, Project and Planning Manager; Jake Hensel, Program Manager; and Chris Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on April 4, 2025 and was posted on the Park District web site, [www.cwpd.org](http://www.cwpd.org).

### II. CHANGES OR ADDITIONS TO THE AGENDA

### III. APPROVAL OF MINUTES

### IV. VISITORS

Dan Kien, Bike Centerville

### V. FISCAL

General Fund Financial Summary			
March 31, 2025			
	Budget + Carryover	YTD Expenses + Encumbrances	% of Budget
Beginning Cash 2025	\$ 8,730,444	\$ 8,730,444	
<b>Revenue</b>			
Property Taxes	6,860,577	2,400,294	35.0%
Interest	242,710	104,460	43.0%
Donations	30,000	10,109	33.7%
Donations - Program Sponsorship	5,000	1,850	37.0%
Advances	232,500		0.0%
Program	300,000	25,242	8.4%
Field/Facility	70,000	25,396	36.3%
Other	5,000	27,172	543.4%
Total	7,745,787	2,594,524	33.5%
<b>Beginning Cash + Revenue</b>	<b>16,476,231</b>	<b>11,324,967</b>	
<b>Expenditures</b> (incl. encumbered funds that are officially set aside for future expenditures)			
2 - Park Improvements	1,797,844	385,986	21.5%
3 - Agency	712,840	401,478	56.3%
4 - Administration	863,293	388,431	45.0%
5 - Operations	3,269,246	1,377,803	42.1%
6 - Program	1,038,941	370,221	35.6%
7 - Matching Funds	50,871	12,513	24.6%
8 - Transfers (out)	67,194	3,119	4.6%
9 - Advances (out)	36,583	-	0.0%
<b>Total expenditures</b>	<b>7,836,811</b>	<b>2,939,552</b>	<b>37.5%</b>

Commissioner Pearl moved, Commissioner Senney seconded, to authorize the March 2025 financial and investment activity. Commissioners Pearl, Riley and Senney: ayes, motion carried.

## **VI. BUSINESS**

### **A. Purchase Order Approval**

The playground surface at Robert F. Mays (2016) and Iron Horse Parks (2017) consists of a rubber tile manufactured by SofSurfaces Inc. The SoftSurface's tile was selected as the best surfacing at the time based on safety, cost, durability, and warranty. The tile has provided a resilient surface since installation. However, it has begun to show signs of premature wear and surface settling that could lead to a tripping hazard. The manufacturer's 10-year limited warranty covers both of these issues. A warranty request was submitted to MidStates Recreation Inc., the installer of the playground structures, including the tile surfaces at both parks. After a thorough evaluation, and based on the age of the tiles, current condition, and surface wear, a settlement agreement was reached by all parties to replace 100% of the tiles at both parks. MidStates Recreation Inc. paid the park district \$75,000 in 2024 for the project to serve as payment for their responsibility of the warranty statement. SofSurfaces Inc. agreed to provide the tiles at a prorated cost and cover all labor for demolishing the old and installing the new surface. This leaves \$50,000 as the Park District's responsibility for the total project cost. The 2025 approved budget included \$125,000 to replace the rubber playground tiles at Iron Horse Park and Robert F. Mays Park. This total includes the \$75,000 previously paid by MidStates Recreation Inc.

Commissioner Senney moved, Commissioner Riley seconded, to authorize the purchase order for \$125,000 to SofSurfaces Inc. for the purchase and installation of playground tiles for Iron Horse and Robert F. Mays Park. Commissioners Pearl, Riley and Senney: ayes, motion carried.

## **VII. EXECUTIVE DIRECTOR REPORT**

## **VIII. COMMISSIONER COMMENTS**

- Commissioner Senney
  - It would be great to work with Bike Centerville to achieve more of a transportation-friendly community
- Commissioner Pearl
  - Inquired again as to whether the plaque on the rock at Activity Center Park can be polished. Staff has tried several methods to clean it up as much as possible. The material itself is meant to wear and look as it does.
  - Saw a photo challenge called the "Happiest outside photo challenge" sponsored by Dick's Sporting Goods, in conjunction with the Trust for Public Lands
  - Inquired as to where public meeting minutes are stored for safekeeping
  - Thank you to Commissioner Riley! Commissioner Pearl has appreciated his perspective over the years and it has been a pleasure working with him.
- Commissioner Riley
  - Reminder that increased shade should not only be considered for those playing, when installed, but for those accompanying/supervising those playing
  - National Access Board is holding a meeting in May focused on indoor tactile displays. This Board includes representatives from several entities including the National Park Service and the Smithsonian
  - Feedback from the joint entities meeting: the more we can communicate accolades and achievements (to the community and as a community), the better
  - As the Park District communicates things out don't forget to explain the "why"
  - Inquired as to when the community survey results will be received and implemented. Don't forget to react and promote what CWPD has done as a result
  - Thanks to everyone. It has been an enjoyable three years. Appreciates that CWPD



listens to suggestions and doesn't avoid conversations; CWPD represents the community well

## **IX. ADJOURNMENT**

Commissioner Riley adjourned the meeting at 5:06 p.m.

A Board work session will be held May 15, 2025 at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

**Approved**

**Attested**

Alex Pearl, President

Jeff Senney, Vice President