



Regular Meeting Agenda Items

Tuesday, July 8, 2025

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Dayton, Ohio 45458. The meeting was called to order at 4:05 P.M. with the following attending: Commissioners Pearl, Senney and Stephens; Kristen Marks, Executive Director; Ken Carter, Operations Manager; Nick Meyer, Project and Planning Manager; Jake Hensel, Program Manager; and Chris Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on July 4, 2025 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes were made.

III. APPROVAL OF MINUTES

Minutes were approved by Board consensus.

IV. VISITORS

Michael Conn and Matt Thornburg - Centerville Community Fellowship
Siddhant More – Boy Scout

V. FISCAL

General Fund Financial Summary			
June 30, 2025			
	Budget + Carryover	YTD Expenses + Encumbrances	% of Budget
Beginning Cash 2025	\$ 8,730,444	\$ 8,730,444	
Revenue			
Property Taxes	6,317,438	3,579,860	56.7%
Interest	242,710	211,334	87.1%
Donations	30,000	19,404	64.7%
Donations - Program Sponsorship	5,000	1,850	37.0%
Advances	232,500		0.0%
Program	300,000	244,853	81.6%
Field/Facility	70,000	49,489	70.7%
Other	5,000	62,329	1246.6%
Total	7,202,648	4,169,119	57.9%
Beginning Cash + Revenue	15,933,092	12,899,562	
Expenditures (incl. encumbered funds that are officially set aside for future expenditures)			
2 - Park Improvements	1,796,904	933,939	52.0%
3 - Agency	712,840	517,132	72.5%
4 - Administration	863,293	514,297	59.6%
5 - Operations	3,292,660	1,914,642	58.1%
6 - Program	1,038,941	584,900	56.3%
7 - Matching Funds	50,871	15,705	30.9%
8 - Transfers (out)	117,194	6,284	5.4%
9 - Advances (out)	36,583	-	0.0%
Total expenditures	7,909,285	4,486,898	56.7%



Approval of Financial and Investment Activity

Commissioner Stephens moved, Commissioner Senney seconded, to authorize the June 2025 financial and investment activity. Commissioners Pearl, Senney and Stephens: ayes, motion carried.

VI. BUSINESS

A. Wagon Trail Park Playground Purchase

Staff requests purchase order approval in the amount of \$90,000 to Landscape Structures for budgeted new playground amenities at Wagon Trail Park.

Commissioner Senney moved, Commissioner Stephens seconded, to award the playground equipment contract for Wagon Trail Park to Penchura LLC and Landscape Structures for a combined (purchase order) total of \$90,000. Commissioners Pearl, Senney and Stephens: ayes, motion carried.

B. Old Lane Park Playground Purchase

Staff requests purchase order approval in the amount of \$60,000 for Midstates Recreation for budgeted new playground amenities at Old Lane Park.

Commissioner Stephens moved, Commissioner Senney seconded, to award the playground equipment contract for Old Lane Park to Midstates Recreation for a total of \$60,000. Commissioners Pearl, Senney and Stephens: ayes, motion carried.

VII. COMMISSIONER COMMENTS

- Commissioner Stephens
 - Citizen Comments/Staff Responses in Comment Log are great. Thanks for sharing every month.
 - Out of town during Grant (Normandy) Bridge Dedication. Cannot attend ceremony.
 - Will CWPD be represented at the Washington Township Ice Cream Social?
 - Hometown Hero (<https://dayton247now.com/news/hometown-heroes/hometown-hero-jeff-mcpherson>) Jeff McPherson – the Board should send a signed letter thanking him for his efforts.
 - Flower Chalkboards, funded by the Foundation for Centerville-Washington Parks, are a neat addition.
 - Attended the Joint Entities meeting in June. Great collaboration between the local public entities; nice to see and hear about the great quality of life that the community has access to.
 - National Night out being hosted at Yankee Park – does the Park District have any involvement?
 - Americana Booth was great. Staff at children's area also did very well. Great experience to see things from the Park District's view. Refreshing to hear all of the positive comments from booth visitors.
- Commissioner Senney
 - Citizen comment at Booth about timing of cutting of undergrowth at a Bill Yeck meadow. Wants to be sure we are mindful about when this type of maintenance is done.
 - Attended Grand Marshal dinner before Americana and appreciated that the Board of Park Commissioner attendees were recognized.
 - As temperatures rise it is important to have cool water play available; keeps thinking it



might be nice for CWPD to have another water play amenity.

- Commissioner Pearl
 - Centerville Forward report – did not see the Park District represented strongly.
 - Have the fish been re-stocked at Rosewood (Pond)?
 - Took an extended trip to visit many cities and can't say how proud he is to use CWPD as a reference. He often recommends that other entities contact someone here for advice or information (to help boost their parks).
 - Items he has seen on trips recently:
 - One district using trail counters to highlight the animals in the park after dark
 - Miracle League fields visited in Michigan and in Springboro – could we develop one?
 - Sign language on park signage
 - A dragon-themed playground in a town that has dragons on many items around. Could we have a signature play apparatus?
 - Have we worked with Dolly Parton foundations for literacy? Visited a rest stop where Mrs. Fran DeWine partnered for a Storybook Trail

VIII. ADJOURNMENT

The meeting was adjourned at 5:12 p.m.

A Board work session will be held August 12, 2025 at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved

Attested

Alex Pearl, President

Greg Stephens, Board Secretary