



Regular Meeting Agenda Items

Tuesday, September 9, 2025

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Dayton, Ohio 45458. The meeting was called to order at 4:07 P.M. with the following attending: Commissioners Pearl, Senney and Stephens; Kristen Marks, Executive Director; Ken Carter, Operations Manager; Jake Hensel, Program Manager; and Denise Miceli, Accountant. Notice of this meeting was sent to the Dayton Daily News on September 5, 2025 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes were made.

III. APPROVAL OF MINUTES

Minutes were approved by Board consensus.

IV. VISITORS

No visitors were in attendance.

V. FISCAL

General Fund Financial Summary August 31, 2025			
	Budget + Carryover	YTD Expenses + Encumbrances	% of Budget
Beginning Cash 2025	\$ 8,730,444	\$ 8,730,444	
Revenue			
Property Taxes	6,317,438	5,094,487	80.6%
Interest	242,710	281,491	116.0%
Donations	30,000	77,942	259.8%
Donations - Program Sponsorship	5,000	1,850	37.0%
Advances	232,500	-	0.0%
Program	300,000	263,024	87.7%
Field/Facility	70,000	67,536	96.5%
Grants (other)	-	2,738	
Other	5,000	72,824	1456.5%
Total	7,202,648	5,861,892	81.4%
Beginning Cash + Revenue	15,933,092	14,592,335	
Expenditures (incl. encumbered funds that are officially set aside for future expenditures)			
2 - Park Improvements	1,791,279	935,205	52.2%
3 - Agency	704,848	510,501	72.4%
4 - Administration	862,988	619,932	71.8%
5 - Operations	3,282,864	2,350,536	71.6%
6 - Program	1,038,427	823,158	79.3%
7 - Matching Funds	50,871	18,702	36.8%
8 - Transfers (out)	117,194	8,458	7.2%
9 - Advances (out)	36,583	-	0.0%
Total expenditures	7,885,053	5,266,492	66.8%



Approval of Financial and Investment Activity

Commissioner Senney moved, Commissioner Pearl seconded, to authorize the August 2025 financial and investment activity. Commissioners Pearl, Senney and Stephens: ayes, motion carried.

VI. BUSINESS

A. Montgomery County Sewer Replacement Project at Huffman Park

In order to act efficiently on required easements and construction entry documents, the Board is being asked to authorize Executive Director Marks to sign all associated documents on behalf of the District.

Commissioner Senney moved, Commissioner Stephens seconded, to authorize Executive Director Marks to sign all documents on behalf of the Park District that relate to the Montgomery County Sewer Replacement Project at Huffman Park. Commissioners Pearl, Senney and Stephens: ayes, motion carried.

VII. DIRECTOR REPORT

VIII. COMMISSIONER COMMENTS

- Commissioner Stephens
 - Thanks to staff for sharing the comment log every month; it is very educational. Responses from staff are always exceptional.
- Commissioner Senney
 - Visits Forest Field a lot as it is in close proximity to his home. On a recent visit the park was very busy with general parkgoers and athletic events. Some visitors were observed driving very fast when entering the parking lot (from the drive). Can we come up with a way to slow people down/help facilitate safety for all?
- Commissioner Pearl
 - Have we considered an electronic kiosk or signage?
 - OPRA conference is coming in February 2026. Commissioner Pearl found it very informative when he attended in a previous year.
 - As the population is growing, could the Park District feasibly support another Sprayground?
 - Road will be blocked by Robert F. Mays due to a road-widening project. Will trees be planted by the county as a buffer to the park/walking trail?
 - When traveling, sometimes places have books in rooms to reflect on their trip or stay; maybe this would be something we could consider adding places for park users?
 - Do we assist neighbors with block parties, or would we ever allow them to host one at one of the parks? Check out Better Block University.
 - Have we considered Big Belly trash systems (compactors)?
 - Would be neat to host a kid's photo contest to get a children's view/perspective of nature or an event.

IX. EXECUTIVE SESSION

Commissioner Stephens moved, Commissioner Senney seconded, to enter Executive Session for the purpose of discussing personnel at 4:55 pm; ORC 121.22(G)(4).



ROLL CALL VOTE

Commissioner Senney - aye
Commissioner Pearl - aye
Commissioner Stephens - aye

Commissioner Pearl arose at 5:31 p.m.

Commissioner Senney moved, Commissioner Stephens seconded, to authorize the addition of a new manager (Marketing and Communications Manager) to be filled by Carrie Dittman, Marketing and Communications Supervisor. Commissioners Pearl, Senney and Stephens: ayes, motion carried.

X. ADJOURNMENT

Commissioner Pearl adjourned the meeting at 5:34 p.m.

A Board work session will be held October 14, 2025, at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved

Attested

Alex Pearl, President

Greg Stephens, Board Secretary