



## Regular Meeting Agenda Items

Tuesday, February 10, 2026

### I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Dayton, Ohio 45458. The meeting was called to order at 4:00 P.M. with the following attending: Commissioners Pearl and Stephens; Kristen Marks, Executive Director; Carrie Dittman, Marketing and Communications Manager; Ken Carter, Operations Manager; Jake Hensel, Program Manager; Tony Carpenter, Project and Planning Manager; and Chris Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on February 6, 2026 and was posted on the Park District web site, [www.cwpd.org](http://www.cwpd.org).

### II. CHANGES OR ADDITIONS TO THE AGENDA

A Business Meeting agenda item was added to address changes to the Rules and Regulations.

### III. APPROVAL OF MINUTES

Minutes were approved by Board consensus.

### IV. VISITORS

Brian Code – CWPDP Volunteer

Jeff McPherson – CWPDP Volunteer

### V. FISCAL

| <b>General Fund Financial Summary</b>  |                       |                                   |                |
|--|-----------------------|-----------------------------------|----------------|
| <b>January 31, 2026</b>  |                       |                                   |                |
|  | Budget +<br>Carryover | YTD Expenses<br>+<br>Encumbrances | % of<br>Budget |
| Beginning Cash 2026  | \$ 10,312,609         | \$ 10,312,609                     |                |
| <b>Revenue</b>   |                       |                                   |                |
| Property Taxes   | 6,317,926             | 169,861                           | 2.7%           |
| Interest   | 300,000               | 20,416                            | 6.8%           |
| Donations  | 51,000                |                                   | 0.0%           |
| Donations - Program Sponsorship  | 5,000                 | 5,622                             | 112.4%         |
| Advances   | 74,317                |                                   | 0.0%           |
| Program  | 280,000               | 1,099                             | 0.4%           |
| Field/Facility   | 70,000                | 5,440                             | 7.8%           |
| Other  | 5,000                 | 16,193                            | 323.9%         |
| <b>Total</b>   | <b>7,103,243</b>      | <b>218,631</b>                    | <b>3.1%</b>    |
| <b>Beginning Cash + Revenue</b>  | <b>17,415,852</b>     | <b>10,531,240</b>                 |                |
| <b>Expenditures</b> (incl. encumbered funds that are officially set aside for future expenditures) |                       |                                   |                |
| 2 - Park Improvements  | 2,615,487             | 650,487                           | 24.9%          |
| 3 - Agency   | 959,075               | 398,598                           | 41.6%          |
| 4 - Administration   | 1,025,415             | 295,596                           | 28.8%          |
| 5 - Operations   | 3,404,062             | 790,010                           | 23.2%          |
| 6 - Program  | 1,006,675             | 218,846                           | 21.7%          |
| 7 - Matching Funds   | 32,595                | 4,791                             | 14.7%          |
| 8 - Transfers (out)  | 291,180               | 1,169                             | 0.4%           |
| 9 - Advances (out)   | 11,583                | -                                 | 0.0%           |
| <b>Total expenditures</b>  | <b>9,346,072</b>      | <b>2,359,497</b>                  | <b>25.2%</b>   |



### **Approval of Financial and Investment Activity**

Commissioner Stephens moved, Commissioner Pearl seconded, to authorize the January 2026 financial and investment activity.

## **VI. BUSINESS**

### **A. Park Rules and Regulations Update**

Staff recommends an update to the Rules and Regulations to include prohibition of activities on frozen park waters. The following bullets in Chapter 2, Section 8 – Water Areas will be updated from:

“No person shall swim in or ice skate on park waters in the parks”

to

“No person shall engage in activities on frozen park waters, including but not limited to ice fishing, skating or walking on ice.”

A separate bullet will be maintained to address swimming: “No Person shall swim in park waters in the parks.”

Commissioner Stephens moved, Commissioner Pearl seconded, to approve the recommended revision to Chapter 2, Section 8 of the Centerville-Washington Park District Rules and Regulations.

## **VII. COMMISSIONER COMMENTS**

- Commissioner Stephens
  - OPRA Conference was great to participate in. Thanks to Ken, Tony and Jake for being presenters!
  - Thanks to the Operations staff for clearing the snow and getting locations safe for staff and park users.
- Commissioner Pearl
  - Asked for a status on the Forest Field drainage project.
  - Inquired as to how much the sports league partners contribute to the Park District.
  - Saw something on “Pink Parks” out of New Delhi where parks are specifically for women. This could translate to a spa day in a park for CWPD.
  - Some of what we do has a relation with Public Display Gardens of Aamerica. The “Idea Café” works with people to bring them in to their facilities. Staff might use this resource for ideas for funding, etc.
  - Another resource could be Longwood Gardens in Pennsylvania who has 1,200 acres of meadows they maintain.
  - Another resource could be Green Thread Network which is also driven to bring people in to nature facilities.

## **VIII. ADJOURNMENT**

Commissioner Pearl adjourned the meeting at 4:33 p.m.

A Board work session will be held March 10, 2026, at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.