



Regular Meeting Agenda Items

Tuesday, October 14, 2025

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Dayton, Ohio 45458. The meeting was called to order at 4:05 P.M. with the following attending: Commissioners Pearl, Senney and Stephens; Kristen Marks, Executive Director; Ken Carter, Operations Manager; Carrie Dittman, Marketing and Communications Manager; Jake Hensel, Program Manager; and Chris Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on October 10, 2025, and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes were made.

III. APPROVAL OF MINUTES

Minutes were approved by Board consensus.

IV. VISITORS

No visitors were in attendance.

V. FISCAL

General Fund Financial Summary			
September 30, 2025			
	Budget + Carryover	YTD Expenses + Encumbrances	% of Budget
Beginning Cash 2025	\$ 8,730,444	\$ 8,730,444	
Revenue			
Property Taxes	6,317,438	6,396,975	101.3%
Interest	242,710	331,908	136.8%
Donations	30,000	78,542	261.8%
Donations - Program Sponsorship	5,000	3,350	67.0%
Advances	232,500		0.0%
Program	300,000	264,678	88.2%
Field/Facility	70,000	72,084	103.0%
Grants (other)	-	2,738	
Other	5,000	72,876	1457.5%
Total	7,202,648	7,223,151	100.3%
Beginning Cash + Revenue	15,933,092	15,953,595	
Expenditures (incl. encumbered funds that are officially set aside for future expenditures)			
2 - Park Improvements	1,791,279	1,026,860	57.3%
3 - Agency	704,848	541,730	76.9%
4 - Administration	862,988	674,308	78.1%
5 - Operations	3,319,459	2,530,440	76.2%
6 - Program	1,038,427	861,883	83.0%
7 - Matching Funds	50,871	18,515	36.4%
8 - Transfers (out)	117,194	9,502	8.1%
9 - Advances (out)	36,583	25,000	68.3%
Total expenditures	7,921,648	5,688,237	71.8%



Approval of Financial and Investment Activity

Commissioner Stephens moved, Commissioner Senney seconded, to authorize the September 2025 financial and investment activity. Commissioners Pearl, Senney and Stephens: ayes, motion carried.

VI. BUSINESS

- A. Amounts and Rates Resolution 2025-06** Ninety-five percent (95%) of the estimated revenue for tax year 2025 (budget year 2026), as provided by the Montgomery County Auditor, is \$6,307,992. A resolution must be passed acknowledging this amount, per ORC 5705.34-5705.35.

Commissioner Senney moved, Commissioner Stephens seconded, to accept Resolution 2025-06, authorizing the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor. A copy is attached to and made a part of these minutes. Commissioners Pearl, Senney and Stephens: ayes, motion carried.

B. Renaming Park Amenity

Greene Giving - John and Betty Meyer Foundation gifted the Foundation for Centerville-Washington Parks \$25,000 towards the Fire Circle Improvement Project at Bill Yeck Park. In recognition of this generous gift, the Park District recommends changing the name of the Smith House Fire Circle to the John Meyer II Memorial Fire Circle. A formal agreement, with conditions, will be signed by both parties.

Commissioner Stephens moved, Commissioner Senney seconded, to approve the renaming of the *Smith House Fire Circle* to the *John Meyer II Memorial Fire Circle* in honor of the loved one who inspired the primary donor's contribution toward the fire circle improvement project and gives Executive Director Marks permission to sign the agreement with the donor on behalf of the Park District. Commissioners Pearl, Senney and Stephens: ayes, motion carried.

C. Shade Contract

Three proposals for the District's Community-Wide Shade Initiative were received in August. After reviewing proposals, DWA Recreation Inc. ranked highest with shade structures for five different community parks. Their proposal included the best shade considerations at the lowest cost. The budget for this project is \$400,000. The scope of work is still being evaluated between DWA and the Park District to maximize the impact for residents. Staff recommends the Park Board approve a purchase order not to exceed \$400,000 to DWA Recreation, Inc. to complete this project.

Commissioner Senney moved, Commissioner Stephens seconded, to approve a purchase order not to exceed \$400,000 to DWA Recreation, Inc. for the Park District's Community-Wide Shade Structure Initiative. Commissioners Pearl, Senney and Stephens: ayes, motion carried.

D. Grant Park Deeds

After the Park District purchased property from Centerville City Schools that added acreage to Grant Park the deeds were recorded incorrectly with Montgomery County. The Title Company has made corrections, which requires new deeds to be signed. Staff recommends granting Executive Director Marks permission to sign the corrected deeds on behalf of the Park District.

Commissioner Stephens moved, Commissioner Senney seconded, to approve Executive Director Marks to sign the updated property deeds associated with the 2022 purchase of property from the Centerville City Schools. Commissioners Pearl, Senney and Stephens: ayes, motion carried.



VII. COMMISSIONER COMMENTS

- Commissioner Stephens
 - The Great Parks breakfast, hosted by CWPD, was great!
 - Joint Entities, hosted by CWPD, was also a great event. Attendees enjoyed the outside space at the Nature Nook. Thanks for Kristen and Chris for stepping up to be on task force with other entities.
 - Heart of Centerville magazine came out; the Park District was featured in the document.
- Commissioner Senney
 - The Ferguson Land Lab (Beavercreek, Ohio) was inducted as an old growth forest. Inquired as to whether CWPD has any old growth forests. Discussion that followed included thoughts about what the criteria is and whether CWPD would have anything that would qualify as a community forest designation.
- Commissioner Pearl
 - Does any staff hold a first responder designation? If there is a snow emergency, those with that designation can get through barricades.
 - At Joint Entities meeting the “mood” was concerning surrounding the thought of being de-funded if property taxes are taken away. Inquired as to how long CWPD would be able to operate if this happens.
 - Are there any new social media platforms that the Park District could/should be active in?
 - Is introducing a new bird species within the parks a possibility?
 - Has CWPD used the Civilian Conservation Core?

VIII. ADJOURNMENT

The meeting was adjourned at 4:39 pm.

A Board work session will be held November 11, 2025, at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved

Attested

Alex Pearl, President

Greg Stephens, Board Secretary