



Regular Meeting Agenda Items

Tuesday, June 9, 2026

I. CALL TO ORDER

A regular meeting of the Board of Park Commissioners of the Washington Township Park District, also known as the Centerville-Washington Park District, was held at 221 N. Main Street, Dayton, Ohio 45458. The meeting was called to order at 4:00 P.M. with the following attending: Commissioners Pearl, Senney, and Stephens; Carrie Dittman, Marketing and Communications Manager; Ken Carter, Operations Manager; Jake Hensel, Program Manager; Tony Carpenter, Project and Planning Manager; and Chris Huff, Business Manager. Notice of this meeting was sent to the Dayton Daily News on June 5, 2026 and was posted on the Park District web site, www.cwpd.org.

II. CHANGES OR ADDITIONS TO THE AGENDA

No changes were made.

III. APPROVAL OF MINUTES

May 2026 meeting minutes were approved by Board Consensus.

IV. VISITORS

Ben Forgarty

V. FISCAL

General Fund Financial Summary May 31, 2026			
	Budget + Carryover	YTD Expenses + Encumbrances	% of Budget
Beginning Cash 2026	\$ 10,312,609	\$ 10,312,609	
Revenue			
Property Taxes	6,396,959	3,577,017	55.9%
Interest	300,000	159,557	53.2%
Donations	51,000	2,883	5.7%
Donations - Program Sponsorship	5,000	5,972	119.4%
Advances	74,317		0.0%
Program	280,000	251,200	89.7%
Field/Facility	70,000	45,699	65.3%
Grants (other)		3,385	
Other	5,000	23,627	472.5%
Total	7,182,276	4,069,340	56.7%
Beginning Cash + Revenue	17,494,885	14,381,949	
Expenditures (incl. encumbered funds that are officially set aside for future expenditures)			
2 - Park Improvements	2,615,308	1,043,279	39.9%
3 - Agency	956,488	576,417	60.3%
4 - Administration	1,025,290	495,544	48.3%
5 - Operations	3,395,402	1,645,354	48.5%
6 - Program	1,006,522	428,666	42.6%
7 - Matching Funds	32,595	18,152	55.7%
8 - Transfers (out)	291,180	6,898	2.4%
9 - Advances (out)	11,583	-	0.0%
Total expenditures	9,334,368	4,214,310	45.1%



Approval of Financial and Investment Activity

Commissioner Stephens moved, Commissioner Pearl seconded, to authorize the May 2026 financial and investment activity. Commissioners Pearl, Senney and Stephens, all aye.

VI. BUSINESS

A. Scanning Services for Records Storage Purchase Order

The Park District received three proposals for the agency-wide document scanning project. SC Strategic Solutions submitted the proposal that best meets the project objectives and is under budget at \$90,750 (\$200,000 budgeted). Additionally, we work with SC Strategic Solutions for invoice routing and storage, which will make accessing documents seamless since we currently use their platform/storage. Staff recommends the Board of Park Commissioners approve a purchase order that includes \$9,250 contingency for a total amount of \$100,000 to SC Strategic Solutions for scanning services for permanent records storage and retention.

Commissioner Pearl moved, Commissioner Stephens seconded, to approve a purchase order in the amount of \$100,000 to SC Strategic Solutions for scanning services relating to permanent records retention. Commissioners Pearl, Senney and Stephens, all aye.

VII. COMMISSIONER COMMENTS

- Commissioner Pearl
 - CWPD offers some options for donors to purchase benches for memorial dedications. Have other chair types been considered (Adirondak, rocking chairs) to offer this same opportunity at a different price point
 - Has CWPD offered to consult with Yankee Trace on how to maintain their land with ecology in mind? Potential to be recognized by Audubon.
 - Has there been a consideration to offer amplified kids music at the sprayground
 - Have any OPRA awards been submitted in 2026
 - Seeing responses in Comment Log suggesting that callers call the Sheriff's Office for help with complaints/concerns. Does staff know how many of those callers actually follow up with a call to law enforcement?
 - Played on new turf field in Dayton (Kettering Fields) recently. The temperature of the fields is much higher than that of dirt/grass fields. Staff can contact City of Dayton with questions as the feasibility study continues
 - Movement to get people off of cell phones and outside "Touch Grass Challenge"
 - New business in town, Midnight Bloom. CWPD could potentially transfer some ideas to programming.
- Commissioner Stephens
 - Attended Yo Glow event. It was a beautiful evening and there was an excellent instructor leading the yoga. The event was put together very well.
 - Attended Centerville Business Breakfast hosted by the City of Centerville. This area is doing great work
- Commissioner Senney
 - Foundation for Centerville-Washington Parks meeting was held before the Board Meeting. Joint CWPD and FCWPD event coming up, The Big Dink – it would be great if Board members are able to attend.
 - In newspaper saw a bill going through the State Legislature that would send money to



parks; assume these are funds that CWPD could solicit

VIII. ADJOURNMENT

Commissioner Senney adjourned at 4:47 p.m.

A Board work session will be held July 14 at 3:00 P.M. followed by a regular meeting at 4:00 P.M. at Park Headquarters, 221 N. Main St, Centerville.

Approved

Attested

Jeff Senney, Board President

Alex Pearl, Board Secretary